

SAPA Board Meeting – June 8, 2017

Attending

Steve Sysko, Marita Johnson, Becky Tucker, Mark Blanchard, Mark Richardson, Bryce Honeywell. Guest – Lynda Walker

- I. Meeting called to order at 4:30 PM by Marita Johnson
- II. Financial Presentation by Lynda Walker from People's Securities
 - A. Lynda presented investment options for existing rainy day funds that SAPA TV has at this time.
- III. Audit/Financial Discussion
 - A. Mark Blanchard discussed moving the money market funds from Claremont Savings into the Gerstein Fisher fund.
 - B. Mark Blanchard made the motion to move \$100,000 from the Claremont Savings bank to the Gerstein Fisher account with fee of 1.27% annually. Managed by Lynda Walker. Seconded by Mark Richardson. Unanimous vote by the board.
 - C. Mark Blanchard moved that we move the remaining balance of about \$5000 to the CSB money market into the Peoples bank Checking Account. Bryce Honeywell seconded. Unanimous vote by the board.
 - D. Audit – Mark Blanchard has looked into Cathrine Harris at CHS Wealth Management. Mark did not get a quote but feels she would be a good fit. She does nonprofit financial advising.
- IV. Public Comments
 - A. Marita received a letter from Bob thanking us for keeping his Osher Presentations alive and well on SAPA TV.
 - B. Volunteer producers are keeping busy and the community is glad to see them covering the events.
- V. Approval of May 11, 2017 SapA Board Minutes
 - A. Mark Blanchard moved to accept minutes with spelling corrections. Becky Tucker Seconded. Unanimous vote by the board
 - B.
- VI. Presidents Report
 - A. Directors report attached to the minutes

VII. Access Plan Discussion

- A. Board gave suggestions and changes were made to the questions emailer to be sent participating community members.
- B. Will hold access plan meeting in September along with the SAPA TV Annual meeting. Date to be determined.

VIII. Comcast Negotiations

- A. In prior meeting John Arrison and Mark Blanchard volunteered to serve on Comcast Negotiations.

IX. Motion to adjourn by Mark Blanchard at 5:45 PM Seconded by Steve Sysko. Unanimous vote by the board

Directors Report - May 2017

The month of May brings us the annual Apple Blossom Cotillion. SAPA TV was able to cover the event again this year. A big thanks to Weston Marshall in helping to cover the cotillion. It was a successful event. Asah edited the footage together and the 2017 Apple Blossom Cotillion is airing on SAPA TV at this time.

The SAPA TV Staff attended the VAN Annual meeting in May. I was able to attend a discussion on the ongoing Comcast CPG as well as taking part in a discussion on streaming online and its future. Kevin spent time with vendors learning about new broadcast hardware and software and took part in discussion on the VMX video sharing service between public access stations. Asah attended seminars on training the trainer where they discussed ways to continue teaching skills to station producers and a seminar on station website setup and practices. We took a lot of great information from the meeting and hope to incorporate some of the ideas into SAPA TV procedures.

It has been another great month for volunteer program creation. A big thanks to all the local producers who give their time to cover local events and create programs for SAPA TV to play on the air. Including meetings we checked cameras out 28 times in the month of May. A special thanks to Steve Sysko for covering the Memorial Day Ceremony in Springfield, Vermont. We were able to put the service on the air and our Facebook page the following day for community members to view.

SAPA TV received a software update for the video server, bulletin board and Video on demand. With this update we are now able to see the amount of views a show gets on the video on demand page. It also made it possible to update the VOD page to make it easier to search for producers and individual town meetings. We will continue to give input to Tightrope Media in an effort to improve the VOD experience for community members.