

## SAPA Board Minutes – August 10, 2017

### Members Present:

Steve Sysko, Marita Johnson, Rebecca Tucker, Mark Richardson, John Arrison, Jared Gunnel, Mike Dion

Marita called the meeting to order at 4:30

- I. No additions or modifications (4:30)
- II. Public Comments (4:31)
  - a. Comcast may be required to provide program listings (including SAPA)
  - b. People saw the library video (Weathersfield night)
- III. Review Minutes (4:38)
  - a. Question about who “Bob” is under public comments – should be modified to include last name “Manning”
  - b. Under item VI – should be reworded to “Director’s Report”
  - c. Unanimously approved with revisions
    - i. John motioned to accept, Rebecca seconded
- IV. Jared presented the directors report (4:39)
- V. 2016/2017 Fiscal Year Review – Jared presented report (4:51)
  - a. Money hasn’t been transferred from CSB to People’s
  - b. No new information on getting an audit
- VI. SAPA TV Annual Meeting/Access Plan Forum Discussion (5:02)
  - a. Need 20 people at the annual meeting
  - b. This will be separate from the awards night
  - c. Board selected Oct 12<sup>th</sup> at 6pm
- VII. SAPA Board nomination committee (5:19)
  - a. Volunteers for nominations committee: Becky, Mike, John, Mark
  - b. List of nominees should be ready by the annual meeting
- VIII. Items for next meeting – Sept 14th (5:31)
  - a. Finalize annual meeting
  - b. Plan for Forum
  - c. Treasurers report
  - d. Audit research
- IX. Negotiating committee discussion (5:34)
  - a. John & Mark B. need preparation – Jared will touch base with Bob Flint to request a crash course
- X. Adjourn – motioned by Steve, seconded by John

### Action items:

1. Jared will email John a copy of the bylaws
2. Board will invite people to annual meeting/forum
3. Jared will touch base with Bob Flint for negotiations training

SAPA TV  
Executive Director's Report  
June/July 2017

It has been a busy couple of months at SAPA TV. The summer slow down seemed to pass SAPA TV by this year.

In June SAPA TV was able to cover both the Springfield High School and GMUHS graduation ceremonies. SAPA TV congratulates all of the graduates and wishes them the best of luck in their futures.

SAPA TV participated in the RUTC Summer Tech Camp in the last week of June. This is the fourth year SAPA TV has participated in the camp. This year campers learned lighting and camera techniques and created their own Film Noir style video. We were able to broadcast the finished videos on SAPA TV. The kids were great to work with and we look forward to participating in the camp next year.

In July Asah held the first train the trainers session. These trainings are open to all community members and SAPA TV producers. These trainings go more in depth than typical camera and editing training. Participants will learn different camera techniques and editing tricks. SAPA TV will plan on holding these training sessions regularly.

Asah has also started working with the All 4 one Summer Daze Program. She works with kids training them on camera and video techniques. It is their hope to create a PSA for the local All 4 one program.

Due to recent microphone malfunctions and the ongoing effort to provide better audio of local meetings for viewers, SAPA TV has purchased new PZM microphones. After a lot of research SAPA TV purchased a new model of microphone. These microphones are a lot sturdier and have a better audio quality than our older models at close to the same price point.

I want to thank both Kevin and Asah both for their hard work. Having such a great staff makes it possible for me to be able to take stress free vacations from time to time. I truly appreciate all they do.